

**A SAFE PLACE
LAKE COUNTY CRISIS CENTER**

LA PALOMA COORDINATOR

The La Paloma Coordinator is responsible for providing services to individuals identified as high risks for emotional, physical, educational and social behavioral problems as a result of witnessing or experiencing domestic violence, specifically with Latina individuals. Therapist is responsible for the planning, recruitment and successful execution of the support groups. Reports to Director of Counseling.

RESPONSIBILITIES:

Will plan, develop and execute La Paloma Program for Latina victims on site and in various communities throughout Lake County like Round Lake and Waukegan. Will develop an all encompassing La Paloma program for Latina Victims.

La Paloma Program will provide Spanish-Language service groups to increase access to effective, high-quality, culturally-appropriate therapeutic services for victims in the underserved areas like Round Lake And Waukegan, which include a high concentration of Latina victims.

Provide therapy, counseling, support, and education regarding domestic violence issues using a non-judgmental approach in working with Latina clients, specifically the La Paloma off-site groups in the determined locations within the designated communities.

Develop and implement marketing and outreach plan to clients that will participate in La Paloma.

Develop relationships with colleges and universities to recruit Latina interns that will co-facilitate services with the Coordinator.

Supervise 2-3 interns/volunteers. Each intern/volunteer will co-facilitate (with Coordinator) 2 support groups.

Distribution of materials, make presentations within the communities to bring awareness and promote La Paloma program services

Identify a survivor that could help co-facilitate groups.

Coordinate with staff to see if current or wait list clients could be reverted to La Paloma services.

Conduct intake and eligibility evaluations to determine client needs.

Develop individual service and safety plans.

Ensure documentation in client records is appropriate, accurate, timely an in accordance with agency policies and funding requirements.

Provide follow-up services for former residents of emergency shelter.

Provide information on the Illinois Domestic Violence Act, Orders of Protection and stalking laws to enhance client safety and abuser accountability.

Participate in staff meetings, case management and other training and meetings as requested.

Work as a team player in the organization.

Perform additional responsibilities as assigned.

QUALIFICATIONS:

Masters degree in social work, counseling or closely related field.

Bilingual Required

Excellent written and oral communication and interpersonal skills that demonstrate genuine concern and respect toward clients and other staff.

Ability to create and present program and ideas to community leaders, centers of influence and decision makers for marketing and awareness through the use of various technology and materials available.

Ability to provide active listening, encouragement, motivation and counseling to clients through the use of a self-help, empowerment model of service provision.

Ability to engage clients in services.

Ability to manage time effectively and to organize and prioritize daily assignments and scheduling of client appointments.

Flexibility in scheduling to meet client and agency needs.

Ability to accept, to understand, and to relate sensitively to people of varied socio-economic, racial, cultural, and experiential backgrounds.

A commitment to the philosophy and program of A SAFE PLACE, which includes a commitment to survivors' issues, sharing a belief in helping to create a society free from violence, and in working in a cooperative environment.

CLASSIFICATION:

40 hours per week