

**A Safe Place**  
**Lake County Crisis Center**  
***CYEM School Based Counselor***

The CYEM Bilingual School Based Counselor is responsible to provide individual counseling, therapeutic groups, case management and youth development presentations for elementary, middle and high school students. Counseling and group work focused on students dealing with abuse. Counselor reports to the Director of Youth Services and works closely with all programs

A Safe Place is a recognized 501(c)3 nonprofit organization listed under Lake County Crisis Center for the Prevention & Treatment of Domestic Violence Inc.

*Office is located in Zion, IL*

**RESPONSIBILITIES:**

- Present curriculum to classroom with youth development presentations.
- Ensure availability for youth that may not want to disclose due to peer pressure during classroom presentations.
- Refer student to services based on assessment conducted.
- Ensure documentation in client records is appropriate, accurate, timely and in accordance with agency policies and funding requirements.
- Provide information on the Illinois Domestic Violence Act, Orders of Protection and stalking laws to enhance client safety and abuser accountability.
- Assist in the completion of grant reporting.
- Participate in staff meetings, case management and other training and meetings as requested.
- Work as a team player in the organization.
- Perform additional responsibilities as assigned.

**QUALIFICATIONS:**

- Master's degree in social work, counseling or closely related field is required.
- Licensure(LSW/LPC) or licensure eligible.
- Bilingual Required.
- Excellent communication, presentation and writing skills.
- Experience in providing individual, group, and family counseling.
- Strong organizational skills.
- Ability to be mobile, moving to various offices as needed.

Ability to accept, to understand, and to relate sensitively to people of varied socio-economic, racial, cultural, and experiential backgrounds.

A commitment to the philosophy and program of A SAFE PLACE, which includes a commitment to survivors' and children's issues, sharing a belief in helping to create a society free from violence, and in working in a cooperative environment.

NAME: \_\_\_\_\_

DATE: \_\_\_\_\_